

MANAGEMENT UNIT POLICY

17 June 1998

PURPOSE

To provide a framework for the use of management units.

GUIDELINES

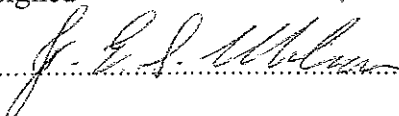

- 1 The allocation of management units is consistent with the terms and intentions of the relevant Employment Contract.
- 2 Management units are allocated to reflect the relative levels of responsibility of teachers with management responsibilities.
- 3 Teaching staff will be consulted regarding proposed changes to this policy.
- 4 The initial allocation of units will be made by the Board of Trustees on the recommendation of the Personnel Committee, consistent with this policy.
- 5 Any loss of management units will be dealt with under the Surplus Staffing provisions of the relevant Employment Contract. The identification of a teacher to lose a management unit will be made by the Board of Trustees on the recommendation of the Personnel Committee.
- 6 While the school is entitled to at least 6 management units, and/or until such time as a needs analysis determines otherwise, the preferred management structure will be :

Deputy Principal	3 units
Assistant Principal	2 units
Senior Teacher-Syndicate Leader	1 unit
- 7 During 1998 the Senior Responsibilities Scheme will continue to operate (Teacher Librarian duties : J. Stanbridge) in exchange for 1 management unit.

EFFECTIVENESS REVIEW

- 1 This policy will be reviewed by the Board in accordance with its self-review guidelines and timetable.
- 2 The Board will make its review report available to parents and staff.

Signed

.......... Chairperson..... Principal

.....23/7/98..... Date