

Classroom Release Time

This is an operational policy designed in consultation between the principal and teaching staff of Wakari School. The policy must be written in conjunction with clause 5.30 of the Primary Teachers Collective Agreement 2004-2007.

Intent and Purpose

The intent of classroom release time is to address teacher workload while maximising benefits for student learning. The use of classroom release time will be professionally useful for the school's teaching and learning programmes, the teacher's professional growth and the learning needs of the students.

Use of Classroom Release Time

This policy contains a list of the most common uses for classroom release time in our school. The list may be amended from time to time through consultation with teachers. Principal and individual teachers may also agree to other uses from time to time.

In our school classroom release time will be used for:

- Planning Evaluation Reporting
- Personal professional development
- Observing other teachers
- Reading/Research
- Syndicate meetings
- Assessment
- Any other use agreed to from time to time between teacher and principal
- Meetings with professionals e.g. RTLB, psychologists, etc

Allocation of Classroom Release Time

Each teacher will be allocated either 2 days or 5 afternoons per term. The roster will be generated by the Deputy Principal taking into account where possible the requests of individual teachers.

A copy of the classroom release schedule shall be kept in the office. Alterations to the schedule should be made in consultation with the Principal or Deputy Principal.

When CRT cannot be provided for genuine reasons

Where for genuine reasons, during term planning or at short notice, it is not possible to provide CRT to an individual or group of teachers the school will:

- Record the reason for non-delivery
- Endeavour to reallocate the CRT at a later date in that school year
- Review the CRT policy if required
- Use the record of non-delivery when reviewing the policy

Review of this policy

This policy will be reviewed in 2006 or as required in the following instances:

- Recruitment/retention issues
- Staff turnover
- Concern about benefits to student learning
- New education initiative (e.g. introduction of specialisation)
- Any other genuine issue or concern

Signed

Principal

Date

Recorded in Board minutes

Date 17th August 2005