

Wakari School Board of Trustees
CHILD ACCESS NON CUSTODIAL PARENTS
October 2003

Procedural Statement on child access - non custodial parents

1. The custody orders in place must be sighted by the Principal.
2. Clear instructions applying to such children will be filed in the office (cc to class teacher) including details regarding collection of child after school and be available to staff dealing with any situation where access may be questioned.
3. This information will be updated regularly. e.g. enrolment, class change, annually, circumstances change.
4. Staff members will err on the side of caution and if in any doubt, refer any inquiries to the Principal or senior management.
5. NO information regarding children will be given to any person other than caregivers or those officially entitled to receive it. e.g. phone numbers, address, etc.