

Wakari School Board of Trustees
**CLASSROOM RELEASE TIME
(CRT) POLICY**

Revised: April 2010



PURPOSE

The intent and purpose of Classroom Release Time (CRT) is to address teacher workload while maximising benefits for student learning. The use of classroom release time will be professionally useful to the school's teaching and learning programmes, the teacher's professional growth and the learning needs of the children.

USE OF CLASSROOM RELEASE TIME

This policy contains a list of the most common uses for CRT in our school. This list may be amended from time to time through consultation with the teaching staff. Principal and individual teachers may also agree other uses from time to time.

In our school CRT will be used for

- Planning, evaluation and reporting
- Personal Professional development
- Observing other teachers
- Reading/ Research
- Syndicate meetings
- Assessment
- Any other uses as agreed by a teacher and the Principal
- Professional meetings e.g. RTLB meetings, psychologists etc

ALLOCATION OF CRT

Each teacher will be allocated 10 hours (full days or 5 afternoons) per term. The roster will be generated by the Deputy Principal taking into account where possible the requests of individual teachers.

A copy of the CRT schedule will be kept in the office. Alterations to the schedule should be made in consultation with the Principal and Deputy Principal.

When CRT cannot be provided for genuine reasons

Where for genuine reasons during term planning or at short notice, it is not possible to provide CRT to an individual or group of teachers the school will:

- Record the reason for no-delivery
- Endeavour to reallocate the CRT at a later date in that school year
- Review the CRT policy if required
- Use the record of non-delivery when reviewing the policy.

REVIEW OF THIS POLICY

Review of this policy will take into considerations

Recruitment and retention issues

Staff turnover

Concern about benefits to student learning

New education initiatives (e.g. introduction of specialist teachers)

Any other genuine issue or concern

EFFECTIVENESS REVIEW

- 1 This policy will be reviewed by the board in accordance with its triennial programme of self-review.
- 2 The board will make its review report available to parents and staff.

Board Chairperson

Date